

Tambrey Primary School School Board Agenda and Minutes

DATE:	Wednesday 24 March 2021	CHAIR:	Aaron Bruce
TIME:	6.00	MINUTES:	Aaron Bruce

ATTENDEES:	Chair: Aaron Bruce Principal: Shiona Hobart Staff Representatives: Helen Cusworth, Jackie Tomlins Parent Representative Members: Aaron Bruce, Ceanne England, Greg Townsend, Guests:
	Apologies:

ITEM REF	ITEM	LED BY	FOR INFORMATION / DISCUSSION / DECISION	ACTION REQUIRED & TIMELINE
1.	Welcome Apologies Acceptance of previous minutes Conflict of Interest Celebrations	Aaron / All	<p>Celebrations: Helen C- staff member- 3 nominations, New P&C Committee- first fundraiser, TDS Induction, Anna Ritzema- awards, Dockers Cup training, REAP excursion (307 students), Yr 5 Vice-Captain speeches and assignment, Maths WA competition.</p> <p>Previous minutes:</p> <p>The Terms of Reference was updated and endorsed to reflect improvements in the board member recruitment process.</p>	<ul style="list-style-type: none"> Well done to the many involved in these successes.
2.	New Board Members	Aaron	<p>Congratulations to the 5 elected candidates to hold positions on the School Board. 57 votes received. 2 year tenures awarded to maintain consistent representation as existing tenures expire.</p> <ul style="list-style-type: none"> Elected members: (new members to the board in blue) <ul style="list-style-type: none"> Helen Cusworth (Staff) tenure expires in Term 1 2023 Aaron Bruce (Parent) tenure expires in Term 1 2023 Claire Aldenes (Parent) tenure expires in Term 1 2023 Todd Heron (Community) tenure expires in Term 1 2023 Tiffany Wardell (Community) tenure expires in Term 1 2023 	<ul style="list-style-type: none"> Shiona to communicate voting results and to thank all nominees and voters. Inductions and onboarding to occur in first 4 weeks of Term 2.

			<ul style="list-style-type: none"> Existing Tenures: <ul style="list-style-type: none"> Greg Townsend (Parent) tenure expires in Term 1 2022 Ceanne England (Parent) tenure expires in Term 1 2022 Jackie Tomlins (Staff) tenure expires in Term 1 2022 Shiona Hobart (Principal) no expiry Big thank you to retiring parent representative Nikki Hemmett Next round of recruitment to commence in early Term 1 2022 	<ul style="list-style-type: none"> Board Chair to be nominated and elected from all members at next meeting.
3.	Annual Report	Shiona	<i>For Ratification</i> 2020 Annual Report ratified and ready for publication	<ul style="list-style-type: none"> Shiona to publish annual report
4.	Statement of Expectations	Shiona	<i>For Discussion</i> Statement of Expectations discussed and signed by Aaron and Shiona	<ul style="list-style-type: none"> Shiona to issue to Director General for signing.
5.	Principals report	Shiona	<i>For information:</i>	<ul style="list-style-type: none"> Thanks Shiona. Principal Report to be attached to web page.
6.	Schools Resourcing	Shiona	<i>For Information</i> Shiona delivered the 2021 Operational One Line Budget Statement. This included the breakdown of the Student-Centred Funding Model (SCFM). Total Funds = \$7,4562,212 Total Expenditure = \$7,197,583 (forecast) Variance = \$258,629 Currently attendance is 683 students (with daily fluctuations) SCFM budget at census is 672 FTE.	<ul style="list-style-type: none"> No action
7.	Performance and Strategy Development	Aaron	<i>For Discussion:</i> The board reflected on the 2020 Annual Report and recognised that there is an opportunity to strengthen our governance on school performance. It was decided to include Performance and Strategy Development into the agenda to ensure that we are measuring, understanding, and acting to improve school performance.	<ul style="list-style-type: none"> Aaron and Shiona to recommend performance item to discuss.
	General Business	Chair	2021 Twilight carnival supported by the board. SAER policy to be ratified at next meeting.	<ul style="list-style-type: none">

NEXT MEETING:	Wednesday May 12th 2021	MEETING CLOSED:	1943hrs	SIGNED:	Aaron Bruce	24/03/2021
				CHAIRPERSON	DATE	