

## Tambrey Primary School P&C Meeting Minutes

Date: 1 December, 2015

Present: Maxine Trainer, Lyn Gillon, Amy Pilkington, Troy Withers, Stuart Dale, Carrie Pianta, Anne-Marie Horn, Kylie Miller, Nicki Ralph, Ceanne England, Marie Cross, Kelly Chandler, Sue-Ann Scobie

Apologies: Cassie Perry, Stacey Oxley, Sue Ellery, Stephen Dawson, Lauren Bruce

Meeting opened: 7.30pm

	Action Required / Person Responsible	Due date		
<b>1. CONFIRMATION OF MINUTES OF PREVIOUS MEETING:</b> Accepted by: Maxine Trainer Seconded by: Marie Cross				
<b>2. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES:</b> Stuart and Troy meet with Sue Ellery and Stephen Dawson. They showed the school grounds and took notes regarding the lack of shading and funding for the school. Massive turnout in response to help removing old boards in classrooms for the installation of the interactive boards was fantastic. Disco was great. Thank you to all that helped on the night. Thanks to Matt Powers for organising the DJ for the night.	Stuart Dale			
<b>3. CORRESPONDENCE:</b> <table border="0" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <u>In Correspondence</u>            Westpac Statements            Apology from Stephen Dawson &amp; Sue Ellery         </td> <td style="width: 50%; vertical-align: top;"> <u>Out Correspondence</u>            Disco leaflet            2016 Booklist Requirements            November P&amp;C Post         </td> </tr> </table>	<u>In Correspondence</u> Westpac Statements Apology from Stephen Dawson & Sue Ellery	<u>Out Correspondence</u> Disco leaflet 2016 Booklist Requirements November P&C Post	Anne-Marie Horn	
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<b>4. REPORTS:</b> <b>4.1 Presidents Report</b> Disco was another fantastic evening. It was great with all the parent and staff involvement. Great turnout even with another disco fundraiser on the same night. Presentation night next Monday. Sausage sizzle again. Sell remaining drinks from disco. Stuart will advertise on FB for volunteers to help on the night. Setup will be outside Smurf's garden shed area.	Stuart Dale			

<p>Thanks to Ceanne for the donation of bread for presentation night. Support from local company Bakers Delight has been fantastic.</p> <p>Thanks also to Maxine and Anne-Marie, who will be leaving us this year, for all their hard work and commitment to the P&amp;C and the school over the years. Maxine has been involved with the uniform shop and many fundraisers over the years. Anne-Marie thanks for all your work as Treasurer for the P&amp;C this year and last year. Well done on your hard work doing Secretary, Treasury and Canteen duties this year.</p> <p>Thank you to all who have supported and helped this year. The Tambrey community is thriving this year, and we should all be proud.</p>		
<p><b>4.2 Treasurer's Report</b>  Main Account \$ 29,457.77  Canteen Account \$ 16,689.47  Disco \$4345, minus expenses just over \$3000 profit made.  Term 1 &amp; 2 Dough Raiser program, P&amp;C received \$234.30 from Bakers Delight.</p>	<p>Stuart Dale / Anne-Marie Horn</p>	
<p><b>4.3 Uniform Shop Report</b>  All is awesome. 2016 orders have started to come in, current stock levels are going down, making room for the new 2016 order that should arrive soon.</p>	<p>Maxine Trainer</p>	
<p><b>4.4 Canteen Report</b>  All is good for the canteen. Friday 11 December is the last day for the year/term.  We have had 7 people interested in the canteen manager's position; however, none of these people have any experience or knowledge regarding bookwork (super, BAS). The canteen is a small business. Need someone who knows about bookwork, can do the whole job. The canteen has had a bad history of poor bookwork, and it is currently up to date and I would not like it to go backwards.  I have talked to Troy and Peta (Registrar) about an external person who would like to come in and run the canteen. This will be her business; she is accountable for everything and there is no liability to the P&amp;C. Parent volunteers would be encouraged to help. The school would charge a minimum fee for the canteen to be leased out. This idea has been left with the school for further discussion.  The profits made by the canteen now cannot be given to the main account. The account is setup as a business. The canteen runs to provide a service for the parents and staff of the school. Its popularity this year made a substantial profit for the canteen account. We have talked to the ATO and accountant and there is no way of giving the profit made to the main account; unless the account is closed and funds are merged.  Metropolitan schools are outsourcing their canteens. Some are only open once a week by a volunteer and others are serviced by food vans twice a day; recess and lunch.</p>	<p>Anne-Marie Horn</p>	

#### 4.5 Principal's Report

I would like to take a moment of your time to thank you for your active participation as a member of the Tambrey Primary School community. To every student, parent, carer, family member, community member and staff member – your contributions to the education of children that occurs here at Tambrey is what makes it the special place that it is. As the principal of the school and also a parent of students enrolled, I am in the privileged position to be intimately aware of what makes Tambrey tick, and indeed have considerable influence over each and every tick and tock. I can truly say that I am proud of this school, what happens in it and the people that make up its community. Am I satisfied that we are the best Tambrey that Tambrey can be? No. But I believe that we are well and truly on the journey of success. Most importantly, I believe that we are on that journey together. If you don't feel the same way – that's OK. But if you want to: stick your thumb out, put your hand up, pick up the phone, knock on the door, we will listen and we will welcome you to join us.

#### National School Opinion Survey

Thank you to the many students, parents and staff who recently completed the National School Opinion Survey. The results give us valuable data and evidence to evaluate the school improvement journey we are on. Results will be analysed and presented in this year's Annual Report early next year, however I am very pleased to note that the vast majority of responses were favourable. I can't promise a pool the size of the oval, but I can assure everyone that bullying is not tolerated. All groups surveyed recognised that there are high standards expected of students. Staff and parents agreed that parents can talk to teachers about their concerns. Perhaps most importantly, all groups responded positively to; students like being at this school.

The survey responses reinforced the need for us to maintain our school as best we can and to put further emphasis on seeking and responding to each other's opinions.

#### Nature Play

We recently hosted a series of Kidsafewa workshops with students and school staff across Karratha about Nature Play, and conducted an audit of our play grounds with a view to making our outside learning environment more engaging. The beauty of Nature Play is that the cost can be minimal. Certainly with the spirit of the Tambrey community on board, I am excited to share this journey with you. Yes there may be a bump and bruise along the way, but research has shown that the benefits of children being encouraged to take calculated risks in a controlled environment from a young age prepares them to make good choices later in life when the potential for harm from a poor decision is much greater. Imagine what could happen to the young man with the keys to dad's car for the first time if he was never given the opportunity to learn from the mistake of not holding on tight to the rope that would stop him falling two feet off a log into the sand pit in the playground? I've heard it called the 'stupid gene,' but let's see if we can use nature to prove nature wrong. Let's play!

Troy Withers

**End of Year Events**

As 2015 draws to a close, please remember that every day at school matters. Learning happens at every opportunity and there is not a moment to lose. There is plenty to celebrate and I am excitedly looking forward to our Presentation Night scheduled for Monday 7 December where we will celebrate the year that was and recognise the talents and achievements of our students. Our Year Six students enjoy their graduation on Thursday 3 December after eight years of primary school – some of them have even completed all of that time at Tambrey. The final Tambrey Team Player Day will be held on Friday 11 December.

**Reports to Parents**

Student achievement reports will be sent home with students on Wednesday 16 December. If are leaving town early and would like your child's report mailed to you, please provide a stamped self-addressed A4 envelope to the front office by Friday 11 December. Alternatively, reports will be available for collection from the front office in the New Year.

**Planning for 2016**

Planning continues for an even more successful future for Tambrey. The most valuable and the most expensive asset we have to make a difference to the education of our children is our staff. With greater autonomy given to schools through one line budgets and the successful strategies of the Independent Public Schools initiative, we are empowered with the ability to select suitable staff more so than ever before. Staff selection processes are conducted locally with all positions filled on merit in accordance with public sector standards. There is little difference between staffing for IPS schools and public schools. Everyone applies online and is selected based on their merits as assessed by the selection panel. I would like to thank our team of trained staff members who have assisted in the selection of all positions filled for 2016. It is a challenging responsibility but one that I believe is important to share.

**School Development Days for 2016**

In consultation with other schools across Karratha and with our associated Councils and Boards the following School Development Days (pupil free days where staff are at work but students do not attend school);

- Thursday 28 January and Friday 29 January
- Friday 8 April
- Tuesday 26 April
- Monday 18 July
- Monday 10 October
- Friday 16 December
- In addition, Easter Tuesday 29 March will be taken as a public holiday. While uncertain at this stage, there is expected to be a local festival public holiday declared for FeNaCLNG.

<p><b>Assemblies on Wednesdays for 2016</b>  With Kindergarten swing day to be Wednesdays next year, we will schedule assemblies and many whole school events on Wednesdays.</p> <p><b>Class Lists</b>  At the request of School Council, class lists will be issued on Friday 29 Januarys after lunch; not time has been set. These will be placed in the undercover area, followed by outside of room 4 windows after hours.</p> <p><b>Whale Shark BWPS</b>  A group of 12 students, accompanied by Mrs Helen Osborne and Mrs Jess Alexander did themselves, their school, their families and me proud last week as they celebrated our involvement in the Whale Shark Race Around the World research project at Baynton West Primary School. The science learning and enthusiasm that has been generated by this project has been wonderful to witness. The mural looks amazing. Thank you to all involved.</p> <p><b>Student Leaders</b>  Congratulations to the Year Five students who wrote and delivered a speech about why they want to be a student leader in 2016. The speeches were of a very high standard. It is wonderful to witness the confidence; organisation and resilience of these students. Students and staff then voted for who they believed would be worthy student leaders. Interviews are being conducted by Mrs Willoughby, Miss Harper, Patrick Kiehne and Aleesha Herring this Thursday before the final leaders are chosen. They will receive my endorsement before being announced at presentation night. It is a rigorous process and will result in a wonderful group of student leaders for our school as well as a wider group of students who have had a taste of what it is like to apply for a job in a very competitive market. And for our head boy and girl – a taste of what it is like on the other side of the fence.</p> <p><b>Leaving town?</b>  If you are leaving town between now and the start of next year, please let the school know via the front office. The State Government funds schools based on the children that are enrolled and actually attend individual schools, measured on census day Friday 12 February next year. I am currently in the process of planning the resources to support student learning for next year based on predicted numbers of students. This needs to be as accurate as possible as it effects staffing, facilities and purchasing – all of which have a direct impact on student learning.</p>		
<p><b>5. GENERAL BUSINESS</b></p> <p><u>Orientation</u>  Sue-Ann has volunteered to show new families to Tambrey PS next year with an orientation of the school on Friday 29 January. Time to be announced.</p> <p><u>Uniform Shop</u></p>		

<p>Will be open Friday 29 January, 9am -12 by Sharon Singer. At this stage uniform shop will be not be open during the first few weeks, Lauren is away until end of February. Orders can be placed in the drop box and will be filled by Jen Hill during the week, or front office will fill urgent orders.</p> <p><u>Presentation Night</u> Carrie would like to serve burgers with salad (lettuce, tomato, cheese) on the night. 100 burgers, 300 sausages and drinks.</p> <p><u>AGM</u> Date set for Tuesday 16 February @ 7.30pm.</p> <p><u>Thankyou</u> Lyn thanked Stuart for everything he does.</p> <p>Meeting closed at: 8.25pm</p>		
<p><b>6. NEXT MEETING:</b> 16 February, 2016 (AGM) at 7.30pm</p>		